

**ARMY PUBLIC SCHOOL, JAMMU CANTT.**  
**APPLICATION FOR WITHDRAWAL OF STUDENT**

To be completed by Parents/Guardian (IN CAPITAL LETTER)	
1	Date of Application
2	Date on which TC required
3	Name of the Student & Class (as per school records)
4	Date of Birth of Pupil (as per school records)
5	Father's Name with Rank (as per school records)
6	Mother's Name
7	Occupation & Full Address
8	Religion & Caste
9	Reason for TC withdrawal

I hereby certify that the above statements are correct as per records and I shall not claim any change later.  
Parent's Name \_\_\_\_\_ Mobile No. \_\_\_\_\_ Signature of Parent \_\_\_\_\_

- 9. To be completed by Class teacher :-**
- |   |  |
|---|--|
| a) Admission No. _____                    | b) Date of last attendance at School _____ |
| c) Date on which name is struck off _____ | d) Total no of School days _____           |
| e) Total No. of days attended _____       | f) Subjects offered by the pupil _____     |
| g) Whether NCC Cadet/Not _____            | h) Any Sports/Games played _____           |
| i) Result _____                           |  |

10. Details of Fee Paid	11. Signautre of Incharge to certify that there are no dues against the child in their department
a) Fee paid upto _____	a) Sports _____
b) AC paid upto _____	b) NCC/Scouts _____
c) Total Fee and AC refunded _____	c) Library _____
	d) IT Lab _____
	e) Chemistry Lab _____
	f) Physics Lab _____
	g) Biology Lab _____
	h) Tuck Shop _____
	j) Coordinator _____

Security Deposit \_\_\_\_\_ Cheque No. \_\_\_\_\_ Dated \_\_\_\_\_

Signature of Class Teacher \_\_\_\_\_ Transfer Certificate No. \_\_\_\_\_ issued

Fee Clerk \_\_\_\_\_

T C Prepared by \_\_\_\_\_

Principal

**ARMY PUBLIC SCHOOL, JAMMU CANTT**  
**APPLICATION BY PARENTS FOR SECURITY REFUND**

1. Name of the Student / Students \_\_\_\_\_
2. Roll No. \_\_\_\_\_ 3. Admission No \_\_\_\_\_ 4. Class & Sec \_\_\_\_\_
5. Father's Name \_\_\_\_\_ Address \_\_\_\_\_  
\_\_\_\_\_
6. Reason for Refund \_\_\_\_\_
7. The Photocopy of the first page of the pass book is attached.

I, the undersigned hereby request that amount of the security standing to the credit of my ward / wards may please be refunded by NEFT/RTGS as per detail given below :-

- (a) Name of the Acct Holder \_\_\_\_\_ (b) A/C No \_\_\_\_\_  
(c) IFSC Code \_\_\_\_\_ (d) Name of Bank & Branch \_\_\_\_\_

Date : \_\_\_\_\_

Signature of Parents

Mob. No. \_\_\_\_\_

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**(TO BE FILLED BY THE SCHOOL ACCOUNT SECTION)**

**1. Amount to be refunded :-**

**Fees :**

(a) From \_\_\_\_\_ to \_\_\_\_\_

Digi Camp Fee \_\_\_\_\_ Building \_\_\_\_\_

Tuition Fee \_\_\_\_\_ Sc. Fee \_\_\_\_\_

Cmptr Fee \_\_\_\_\_ Library \_\_\_\_\_

Security \_\_\_\_\_ Sports \_\_\_\_\_

**Total Refund** \_\_\_\_\_

**Annual Charges :**

(b) From \_\_\_\_\_ to \_\_\_\_\_

School Journal \_\_\_\_\_

Playway \_\_\_\_\_

Exam Sty \_\_\_\_\_

Fee Clerk \_\_\_\_\_

Accountant \_\_\_\_\_

**Principal**